



The Accreditation Council
of Trinidad and Tobago

Established by Chapter 39:06

Quality is the Key

QUALITY ASSURANCE MONTH *October 2014*

*Celebrating a Decade of Excellence
in Quality Higher Education and Training*

10



2004-2014

ACTT is an agency of
The Ministry of Tertiary Education
and Skills Training

TEST

ACTT is a member of:
INQAAHE, CANQATE, CHEA-CIQG, ASQ,
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PORT OF SPAIN (Head Office)

Level 3, Building B, Pan American Life Plaza, 91-93 St Vincent Street, Port-of-Spain, Trinidad, WI
Tel: (868) 623-2500/5282/7340/8389/8620 • Fax: (868) 624-5711 • E-mail: info@actt.org.tt or customerservice@actt.org.tt

SOUTH OFFICE 108 Independence Avenue, San Fernando • Tel/Fax: (868) 652-0729

TOBAGO OFFICE Tobago Technology Center, 79 Milford Road, Canaan • Tel/Fax: (868) 639-1333



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The Accreditation Council of Trinidad and Tobago (ACTT) is a statutory body established by Chapter 39:06 as the principal body in Trinidad and Tobago responsible for the quality assurance of post secondary and tertiary level institutions, programmes and awards. The Act creating the Council was proclaimed in 2004, and the organisation was launched in November 2005. The Council currently operates three (3) offices. Its head office is located in Port of Spain, with sub-offices in San Fernando and Tobago.

Key Functions

ACTT's key functions include:

- Conferment of institutional title
- Recognition of foreign qualifications and awarding bodies
- Registration and re-registration of higher education institutions
- Accreditation and re-accreditation of higher education institutions and programmes
- Promotion of quality enhancement and quality assurance in tertiary education
- Programme Approval
- Equivalence Assessment

Vision

ACTT will be the principal authority in Trinidad and Tobago for quality assurance and continuous improvement in higher education and a leader in innovation and best practice.

Mission

To assure the quality and integrity of higher education primarily through recognition, registration and accreditation as well as public education and related activities, while ensuring the efficiency and transparency of our operations and demonstrating commitment to national development and global competitiveness.

Core Values

In pursuit of its vision and mission, ACTT will be guided by its core values which outline the types of behaviours and attitudes that will be crucial for its success. These values are:

- Accountability
- Commitment to Personal Growth and Development
- Customer Focus
- Integrity
- Teamwork
- Trust

These values form the foundation that guide the behaviours necessary to achieve ACTT's goals and objectives and will therefore be consistently communicated to all staff to elicit their commitment in executing ACTT's mandate.



ACTT
The Accreditation Council
of Trinidad and Tobago
Established by Chapter 39:06
Quality is the Key

ACTT Launches Its 10th Anniversary Celebrations

The Accreditation Council of Trinidad and Tobago (ACTT), the principal body responsible for the quality assurance of higher education institutions and programmes in Trinidad and Tobago, launched its 10th anniversary celebrations on Wednesday July 9, 2014. For the past decade, ACTT has quality assured eighty one (81) higher education institutions offering programmes in Trinidad and Tobago, inclusive of nine (9) accredited institutions. These are UWI, UTT, COSTAATT, ALJGSB, USC, CCLCS, CNC, SATC and TTHTI.

The Council also signed Memoranda of Cooperation with several local and regional Professional, Statutory and Regulatory Bodies: Medical Board of Trinidad and Tobago (MBTT); Caribbean Evangelical Theological Association (CETA); Trinidad and Tobago Group of Professionals Association (TTGPA); Association of Professional Engineers of Trinidad and Tobago (APETT); Nursing Council of Trinidad and Tobago (NCTT); The Institute of Chartered Accountants of Trinidad and Tobago (ICATT) and The Trinidad and Tobago Association of Psychologists (TTAP). The idea to formalise this collaborative approach with all PSRBs was borne out of the desire to promote technical cooperation between the Council and these organisations in matters related to quality assurance, the recognition of qualifications, the approval of programmes, specialised accreditation and information sharing as it pertains to the higher education and professional sectors.

At the event, ACTT also announced the 2nd International Conference on Quality in Higher Education which will take place in April 2015 at the Hyatt Regency Hotel. Under the theme *“Thinking Global, Acting Local: The Changing Realities of Higher Education”*, the conference will provide a forum for quality assurance professionals, academics and researchers to share internationally accepted best practices, present research findings and review recent developments impacting on higher education, including skills development.



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CAPTIONS:

1. Angela Sinaswee-Gervais, Permanent Secretary, Ministry of Tertiary Education and Skills Training, unveils ACTT's 10th anniversary logo along with from (L to R) Dr Ruby S. Alleyne, Michael Bradshaw, Executive Director, ACTT; Dr Michael R. Dowlath, Chairman of the Board of Directors, ACTT, and Dr Janet Stanley-Marcano (Drs. Alleyne and Stanley-Marcano are the past Executive Director and Chairman of the Board of Directors of ACTT respectively).
2. Senator the Honourable Fazal Karim, Minister of Tertiary Education and Skills Training is presented with a 10th anniversary commemorative plaque by Michael Bradshaw, Executive Director, ACTT. (Looking on is Dr Michael R. Dowlath, Chairman of the Board of Directors, ACTT).
3. Angela Sinaswee-Gervais, Permanent Secretary, Ministry of Tertiary Education and Skills Training, Dr Michael R. Dowlath, Chairman of the Board of Directors, ACTT, Michael Bradshaw, Executive Director, ACTT and other Members of ACTT's Board of Directors stand with representatives of various Professional, Statutory and Regulatory Bodies after signing Memoranda of Cooperation.
4. Michael Bradshaw, Executive Director, ACTT presents a 10th anniversary commemorative plaque to Angela Sinaswee-Gervais, Permanent Secretary, Ministry of Tertiary Education and Skills Training.





The Ministry of Tertiary Education
and Skills Training

TEST

Greetings from the Minister of Tertiary Education and Skills Training

Senator the Honourable Fazal Karim

It is with profound pleasure that I congratulate The Accreditation Council of Trinidad and Tobago (ACTT) on the occasion of its 10th Anniversary. With the advent of The ACTT, the higher education sector in Trinidad and Tobago has advanced tremendously as we have been able to successfully monitor, assess and evaluate the standards and quality of our education system thereby ensuring value for money. Institutions have improved their operations, ensuring a better fit of graduates to the labour market, more programme offerings are being made available by our institutions and student satisfaction has increased.

The provision of quality higher education is ACTT's main focus and ACTT has skilfully adapted to the demands of an ever-changing education environment to ensure the integrity of all programmes offered to students.

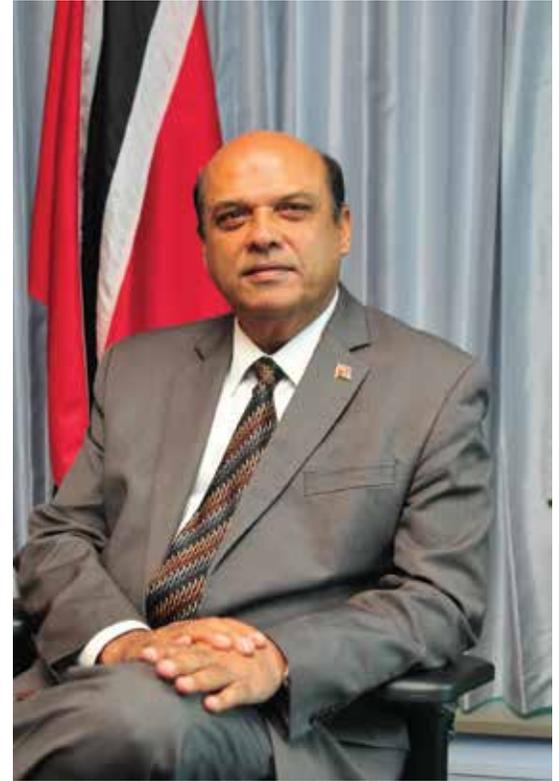
Around the world, higher education is being shaken by profound changes. Major universities and TLLs (Tertiary Level Institutions) have jumped into the MOOC (Massive Open Online Courses) system, initiating a new era of international competition. In this era, more persons are opting for Technical Vocational Education; classrooms are becoming less important, competency-based learning is going mainstream and government at all levels is demanding measurable outcomes. While accommodating these changes in the higher education landscape, ACTT's fundamental values and practices have remained essentially intact.

I am pleased to say that the ACTT currently has fifty-four (54) registered local post secondary and tertiary level institutions. For the first time, Institutional Accreditation has been conferred on eleven (11) post secondary and tertiary level institutions. This is a landmark achievement in the history of Trinidad and Tobago.

The Government of the Republic of Trinidad and Tobago, through its Government Assistance for Tuition Expenses (GATE) programme has taken steps to increase access to higher education. However, as policy makers we continue to ask the question whether we are receiving a return on that investment. Thankfully I can say that because of ACTT, the Government can trust that the education students embark upon is worth their time and effort.

The key to your success over the years has been the wonderful mix of strong leadership and dedicated staff, who share in the Council's vision and mission. Through the work done by ACTT, our institutions of higher learning have become anchors of stability in an unpredictable economic and fiscal climate.

I urge ACTT to forge ahead on this path of excellence and consistency. The Council has earned a high reputation for its integrity and sincerity of purpose and must continue to uphold this benchmark. There can be no greater tribute to the ACTT family than to work twice as hard in maintaining this tradition of excellence.



Senator the Hon. Fazal Karim
Minister of Tertiary Education and Skills Training

I would like to thank the Chairman, Board of Directors, Management and Staff of The Accreditation Council of Trinidad and Tobago for hosting Quality Assurance Month - which evolved from Quality Assurance Week. Warmest congratulations on this milestone, celebrating your first 10 years, and I do so with the expectation of greater things to come. I wish you continued success as we look forward to celebrating another 10 years of ACTT's success and monumental achievements.

Fazal Karim
Minister of Tertiary Education and Skills
Training

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Greetings from the Permanent Secretary of the Ministry of Tertiary Education and Skills Training

Angela Sinaswee-Gervais

In the last decade as Trinidad and Tobago's national accrediting agency, the management and staff of The Accreditation Council of Trinidad and Tobago have worked steadfastly and diligently to ensure that our nation has access to quality higher education. ACTT has consistently demonstrated its unwavering dedication to safeguarding the interests of our students and institutions, and its commitment to the development of quality tertiary education in our region.

I wish to congratulate ACTT on this milestone and commend them for their thoroughly consistent efforts on the ever-changing higher education landscape. In its work, the Council has ensured that our institutions at home meet or exceed international standards of excellence. Through its policies, procedures and dedication to best practice, ACTT has brought our nation one crucial step closer to cementing our place in a globalised society.

The Ministry of Tertiary Education and Skills Training will continue to offer its key support as the Council continues to explore and implement the advanced practices which enhance the nature of the quality and standards framework for higher education in Trinidad and Tobago.



The Ministry of Tertiary Education and Skills Training

TEST



Angela Sinaswee-Gervais, Permanent Secretary
Ministry of Tertiary Education and Skills Training

The Ministry of Tertiary Education and Skills Training

TEST

10th Anniversary 2004-2014

2ND INTERNATIONAL CONFERENCE 2015

on Higher Education and Training

THINKING Global, ACTING Local:
The Changing Realities of Higher Education

Call for PAPERS & POSTERS

1. Creating the nexus between quality assurance and creating world-class higher education and training institutions
2. Effective student support services: implications for student retention and success
3. Meeting the labour market demands: increasing relevance in education and training
4. Designing curricula in higher education and training: the focus on national development
5. Applied research, innovation and entrepreneurship
6. Educational leadership in a time of change: issues of institutional governance and administration
7. Consuming vs Pioneering: challenges of indigenisation of programme offerings
8. Traditional vs non-traditional institutions: finding a balance

April 15-17, 2015
at the **Hyatt Regency Trinidad**
1 Wrightson Rd, Port of Spain
Trinidad and Tobago, West Indies

PRESENTER'S RATE:
USD\$350

CLOSING DATE FOR ABSTRACTS:
NOVEMBER 28, 2014

Acceptance of Abstracts:
December 16, 2014

Submission of complete Papers:
March 13, 2015

CONFERENCE SECRETARIAT LIAISON: MARSHA G. VINCENT
Tel: (868) 623-1238 • Fax: (868) 624-6361 • E-mail: intlconference@actt.org.tt • Website: www.actt.org.tt

Message from the Chairman, ACTT

Dr Michael R. Dowlath

The Accreditation Council of Trinidad and Tobago (ACTT) celebrates ten years of service to the public. ACTT has been the principal body for the promotion of Quality Assurance in the post-secondary and tertiary or higher education (HE) sectors in Trinidad and Tobago. ACTT continues to play a critical role in facilitating the development of a highly skilled and competent national workforce in today's globalised environment.

HE is undergoing a rapid transformation propelled by a number of factors. A major factor which has contributed to this has been the use of Information Communication Technologies (ICTs) and the internet as a tool for teaching and learning. The trend today towards online learning has resulted in a move away from traditional methods of teaching and learning as HE institutions around the world are becoming increasingly diverse with respect to demographics, programme offerings and curriculum design and structure.

At present, there are eleven (11) accredited institutions and fifty four (54) registered institutions operating within Trinidad and Tobago. HE institutions now offer options that blend face to face with online strategies making for flexible distance learning, evening programmes and professional programmes. Concurrent with the increased use of online teaching and learning strategies, there are increasing demands for the introduction of standards to assure the quality of institutions and their programmes. Teaching and learning modalities in the higher education and training sector have gone through radical changes in the last decade. These changes, as well as the impact of globalisation of higher education and training caused ACTT to implement robust systems for evaluation and monitoring of all programmes; inclusive of programmes with non-traditional learning methods that are mainly blended or online. Institutions continue to submit annual reports to ACTT to ensure compliance to agreed standards.

As ACTT continues to safeguard stakeholders, in the constantly changing HE environment, the Council plans to introduce Monitoring and Compliance Officers who will visit institutions to verify that standards for the delivery of quality education are being maintained.

In Tobago, the Council held a successful Symposium themed 'A Vision for Higher Education' in May 2014 which allowed key stakeholder groups to engage in discussion on current higher education trends. Tobagonians were able to contribute their views on the relevance of the HE sector to the development of Tobago. In Trinidad, a Symposium on 'Excellence in Teaching, Training and Learning' was also held at the University of Trinidad and Tobago Agora Campus in July 2014. The objective of this symposium was to evoke a critical evaluation of higher education teaching practices by the practitioners in Trinidad and Tobago, as the development of professional teacher programmes for the HE sector was found to be an urgent need.

In continuing to promote and enhance quality education in Trinidad and Tobago, the National Qualifications and Credit Framework (NQCF) will be launched in September of 2015. This will be another milestone for the Council. It will assist in facilitating a seamless education system in Trinidad and Tobago. The implementation of the NQCF will result in a number of key benefits to stakeholders as it provides a framework that will allow access by students at all levels of the education and training system information on academic, vocational and professional qualifications to make informed decisions on programmes.

Further, in April 2015, ACTT will host its 2nd International Conference on Higher Education themed 'Thinking Global, Acting Local: The Changing Realities of Higher Education'. This Conference will feature international and local experts in various fields related to the theme.

CONTINUED ON PAGE 8



Dr Michael R. Dowlath
Chairman, ACTT



ACTT's BOARD OF DIRECTORS

Front Row (l-r)

Lennon Ballah-Lashley – Board Member

Michael Bradshaw – Executive Director

Dr Michael R. Dowlath – Chairman

Azim Ali – Deputy Chairman

Also pictured: Jane Murray – Corporate Secretary/
Legal Officer

Back Row (l-r)

Dr Bheshem Ramlal

Mervyn Extavour

Veena Badrie-Maharaj

Dr Joycelyn Rampersad

Hatim Gardner





Michael Bradshaw
Executive Director, ACTT

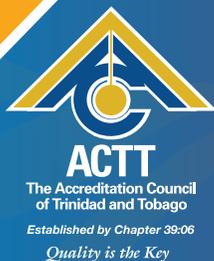


ACTT's Executive Leadership Team (ELT)

Back row (l-r): Curtis Floyd - Director, Accreditation and Quality Enhancement, Michael Bradshaw - Executive Director and Dr Ronald Brunton - Director, Qualifications and Recognition

Front row (l-r): Karel Stephen - Corporate Communications Specialist, Jane Murray - Corporate Secretary/ Legal Officer and Jennifer Doyle - Manager, Registration

Missing from picture: Emily Pascal - Director, Finance and Administration



Message from the Executive Director, ACTT

Michael Bradshaw

2014 is a very exciting year for us at The Accreditation Council of Trinidad and Tobago (ACTT)—in many ways, a historic moment. In fact, as 2014 draws to a close, we have marked several significant milestones since our establishment in 2004. First, we are celebrating our 10th anniversary as the premier accrediting body in Trinidad & Tobago and the wider Caribbean. Further, we have also emerged as a leading advocate and facilitator of change in quality assurance in higher education and training locally, regionally and if I may say too, internationally.

Clearly, after a decade of steady progress, 2014 has been a seminal year, a year of transformation, and a year of firsts. It started with a belief in the power of education to change people's lives and enable them to reach heights and achieve greatness through hard work, commitment, dedication and perseverance. It was fuelled by, while not an easy task, the recognition by educators and educational institutions that in order to become globally competitive and be considered "world class," they have to embrace quality as a stimulus to propel their growth and development.

Certainly these changes are significant, but they aren't departures; rather, they build on and extend the wonderful work that ACTT's predecessor, the Committee on Recognition of Degrees (CORD) had started as far back as the 1970s. The milestones we reached in 2014 came after a decade of steady progress learning from past experiences and embracing relevant best practices and turning them into next practices as we construct "ACTT's narrative". I mean that very sincerely and there are many wonderful people inside and outside the organisation who deserve much of the credit for that progress. Some planted, some have watered, and some have pruned as we watch the ACTT seed blossom into a wonderful "tree of knowledge and wisdom."

Educators such as Althea Laurence and Dr Alvin Ashton, ACTT's founding Board members and undeniable quality assurance gurus; Dr Ruby Alleyne, ACTT's founding Executive Director; our current Chairman, Dr Michael Dowlath; Chair

Emeritus, Dr Janet Stanley-Marcano; other distinguished and highly committed members of ACTT's Board of Directors past and present; ACTT's Executive Leadership Team and staff members, past and present - there is no way to adequately thank them for what they contributed in ACTT's fledgling years and at present. Of course past line Ministers Danny Montano, Colm Imbert, Mustapha Hamid, Christine Kangaloo and our present Minister, the indefatigable Fazal Karim, for their enduring support of all of ACTT's initiatives. Without their focused commitment to improving the quality of higher education and training, without their enthusiasm to creating a robust organisation that could really stand out and make a difference, we simply would not be where we are today. For this, we say "Thank You!"

However, where we are now, is a very electrifying place! We'd like to think that ACTT has played a significant role in sparking the national conversation about quality higher education and training. Today, perhaps as never before, the focus is clearly not only on expanding student participation rates but more significantly on increasing educational attainment by finding ways to increase student achievement and completion rates so that many more "Trinbagonians" accomplish the collective moral, social and economic benefits that result from a more highly educated and trained populace.

Five years ago, ACTT had established some Big Goals, among them was to register all higher education institutions (HEIs) and to have mechanisms in place to ensure continuous development. Secondly, to accredit five (5) of these registered institutions. You know what? We did it! No we surpassed it! Today, we have all existing HEIs registered and eleven (11) accredited. However, there are some challenges with this accomplishment mainly because some of the changes as a result of quality assurance interventions are rather symbolic rather than being instrumental. We are working on it!

CONTINUED ON PAGE 8

As the Council continues to carry out its mandate many persons have contributed to the success of these ten (10) years. I thank Minister of Tertiary Education and Skills Training - Senator the Honorable Fazal Karim for his support of the strategic plan of the ACTT. The Board of Directors of the Council has played a pivotal role in ensuring the policies of the Council are implemented with integrity. Finally, I thank Michael Bradshaw, Executive Director and the Executive Leadership Team, along with all members of staff for their commitment to the work of ACTT.

*Dr Michael Dowlath
Chairman, ACTT*



Another "Big Goal" is the establishment of a National Qualifications and Credit Framework (NQCF) by September 2015; we are 95 percent complete! Certainly not least is the aim of having 60% of Trinbagonians possess high-quality, relevant degrees and qualifications that would help them find gainful employment or become successful entrepreneurs by the year 2015. This particular goal has become a tractive force around the nation and in fact has been transformed into a national objective. Our data shows that enrolment in higher education and training programmes has now reached 65% and we are encouraged by the enthusiasm displayed by our HEI's that we will also witness an increased completion rate in the not too distant future.

However, our plan for achieving our goals is by no means final. In fact, we see this moment in our history as a breaking point. While we have truly embraced our role as a catalyst for change and have made that catalytic work a central pillar in the development of a quality workforce, we cannot do it alone. We are heartened that our goals have resonated with the Government, a number of organisations and HEI's as well as interested individuals and,

as such, we are convinced that it is achievable.

Going forward to the next 10 years, we recognise that we need to reinvent ourselves in order to keep abreast with the significant changes taking place in a rapidly evolving global village if we intend to stay relevant. We need to continue our strategic dialogue with all our stakeholders in order to facilitate an exercise in mixology bringing the best minds together not just from the higher education arena, but also from the realms of economic development, policy and research and civil society. Our goal is to take all of these minds, shake them up together, and see what we can produce that can help us refine our strategic direction and plot our destiny. Significant changes are needed if we hope to achieve our goals. HEI's and systems must change; relationships among the various stakeholders must change; students themselves must change.

In this regard, I'm inviting you to celebrate with us on this significant milestone and to commit to us, to our country that you will join with us on the future journey to make the next 10 years an even more memorable one. My thanks and appreciation on behalf of The Accreditation Council of Trinidad and Tobago.

*Michael Bradshaw
Executive Director, ACTT*



ACTT's South Office

Zellon Bethel - Senior Operations Assistant, ACTT, South Office

On April 28, 2012, The Accreditation Council of Trinidad and Tobago opened its South Outreach Office, at #108 Independence Avenue, San Fernando. This office positions ACTT closer to institutions and other stakeholders that are situated in south and central areas of Trinidad. ACTT's services are more accessible to stakeholders residing in these areas and provides for wider coverage and greater efficiency.

In an effort to raise awareness about ACTT's presence in the southland, numerous activities and events were held. These included two (2) panel discussions, the launch of the National Qualifications and Credit Framework (NQCF) and participation in career fairs.

To date, ACTT's South Outreach Office has received three hundred and twenty-two (322) applications for Statements on Recognition. These Statements on Recognition have benefitted the stakeholders as they are a requirement for



scholarships and financial aid applications from the government of Trinidad and Tobago. Statements on Recognition state whether the institution and programme of study are quality assured. Persons from Icos, Guayaguayare and Couva will no longer have to travel to Port of Spain for assistance, thus legitimising the need for the South Outreach Office.



The Accreditation Council of Trinidad and Tobago (ACTT) presents **CALCULATING CREDITS AND DETERMINING THE LEVEL OF ACADEMIC PROGRAMMES**



Majka Drewitz is a Senior Evaluator at Educational Credential Evaluators, Inc. She specialises in various systems of education including Eastern and Western Europe, the former Soviet Union, China, Canada, India, Latin America, Syria, and of francophone countries. Majka is also versed in document forensics.

DETAILS

This workshop will familiarise participants with the methods of calculating credits and determining the level of qualifications against the National Qualifications and Credit Framework (NQCF) for Trinidad and Tobago.

Target Audience: programme administrators, admissions personnel, faculty members and programme designers

EVENT DETAILS
Date: Monday October 27, 2014
Time: 8:30a.m. – 4:00p.m.
Venue: Radisson Hotel Trinidad, Wrightson Road, Port of Spain
Registration fee: TT\$1,500.00 (inclusive of working materials, lunch and refreshments)
Registration deadline: Thursday, October 16, 2014
Late registration fee: TT\$1,700.00 (effective October 17, 2014)
Group rate: TT\$1,300.00/person (4 persons or more)

For further information, please contact:
Akeena Gonzales at 623-2500, Ext. 258
or Sharon Deloachan at Ext. 230
Fax: 624-5711
Website: actt.org.tt

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ACTT is an agency of **TEST**
The Ministry of Tertiary Education and Skills Training



The Accreditation Council of Trinidad and Tobago (ACTT)
in collaboration with
Employers' Consultative Association



PRESENT

FORENSICS OF CREDENTIAL AND CV FRAUD

A one-day workshop on techniques for detecting counterfeit certificates, fraudulent credentials, diploma mills and curriculum vitae misrepresentation.

TARGET AUDIENCE: managers, human resource professionals, academic administrators and fraud detection professionals



Facilitator: Majka Drewitz

Majka Drewitz is a Senior Evaluator at Educational Credential Evaluators, Inc. She specialises in various systems of education including Eastern and Western Europe, the former Soviet Union, China, Canada, India, Latin America, Syria, and of francophone countries. Majka is also versed in document forensics.

All participants will receive a fraud detection toolkit and a certificate of participation.

DATE: October 28, 2014
TIME: 8:30am – 4:00pm
VENUE: Radisson Hotel Trinidad
Wrightson Road, Port of Spain
Trinidad, W.I.
REGISTRATION FEE: TT\$2,000.
LATE REGISTRATION FEE: TT\$2,200 effective October 17, 2014
GROUP RATE: TT\$1,700/person (4 persons or more)

FOR FURTHER INFO PLEASE CONTACT:
Janelle Phillip, 623-2500 Ext. 295
or Sharon Deloachan, Ext. 230
Fax: 624-5711



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The Ministry of Tertiary Education and Skills Training



University of London Congratulates ACTT

Dr Stephanie Wilson, Director of Corporate Performance and Quality and all at the University of London International Programmes would like to congratulate the ACTT on its 10th Anniversary celebrations. The University of London enjoys a successful relationship with the ACTT and looks forward to many more years of collaboration and cooperation.

To ensure that appropriate levels of support and quality are being provided to students locally, the University of London has developed the Teaching Institutions Recognition Framework, which recognises institutions that support the University of London International Programmes. The framework uses two principal quality mechanisms to review provision within local teaching institutions: Institution Periodic Review, which is an on-site visit carried out by a University of London review panel which takes place every three to five years and Institution Annual Monitoring, an annual desk-based review which considers students and institutional performance at teaching institutions recognised by the University of London. The University of London currently works with six institutions in Trinidad.



Congratulations to ACTT

ASQ congratulates the Accreditation Council of Trinidad & Tobago on achieving 10 years of facilitating quality assurance within Trinidad & Tobago's higher education system.

www.asq.org

TRAINING CERTIFICATION CONFERENCES MEMBERSHIP PUBLICATIONS



UTT Hails ACTTs 10th Anniversary Achievement

Professor Dyer Narinesingh, President, UTT

The University of Trinidad and Tobago (UTT) extends congratulations to The Accreditation Council of Trinidad and Tobago (ACTT) on its 10th Anniversary and for the vision and leadership role played in promoting and building the quality ethos in institutions representing the tertiary education sector in Trinidad and Tobago. As the first accreditation agency in the Caribbean region to offer institutional accreditation, ACTT's unswerving drive to ensure that students are given the best post secondary opportunities to pursue further studies is highly commendable.

In an era where the recognition of post secondary qualifications is a global concern, ACTT has developed rigorous systems and processes to ensure that Trinidad and Tobago's certificates, diplomas, and degrees are accepted by both employers and institutions national, regionally, and internationally. UTT is proud to be associated with ACTT and we wish this well-respected and esteemed accreditation agency continued success as all institutions in Trinidad and Tobago strive towards becoming global leaders in best practice approaches for all areas impacting tertiary education.



A Vision for Higher Education in Tobago

Nikisha Daly - Assessment Officer, ACTT, Tobago Office

During the period May 27 to 29, 2014, The Accreditation Council of Trinidad and Tobago (ACTT), in collaboration with the Tobago House of Assembly (THA), through the Department of Advanced Training and Advisory Services (D.A.T.A.S), held a series of events in Tobago under the theme 'A Vision for Higher Education in Tobago'. These events included a symposium, a workshop and a panel discussion. This was an important initiative for the development of the higher education sector in Tobago as stakeholders were given the opportunity to address issues and exchange information on higher education (HE) in Tobago and Trinidad.

The symposium provided insights into the indigenisation of programmes in Tobago, socioeconomic development and education, teaching and learning, and governance and administration in HE. A workshop on the Forensics of Credential and CV Fraud, facilitated by an expert from Educational Credential Evaluators (ECE), USA, provided training for human resource professionals and other interested persons in detecting fraudulent credentials and curriculum vitae. The panel discussion featured Professor Compton Bourne, Dr Michael Dowlath, Ms Dinelle Smith, Dr Lydia Jones and Mr Farley Augustine who came together with their ideas and visions for what the ideal programme of education should be. Feedback from participants revealed that Tobago needs to introduce new policies and programmes, develop a culture of research and become engaged in more critical thinking in order to become highly competitive and gain international recognition, while developing its human capital. In this regard, ACTT has initiated the way forward as follows:

- collaborating with the THA Division of Education, Youth Affairs and Sports (DEYAS) and other stakeholders such as D.A.T.A.S
- ensuring the registration of local institutions and encouraging the institutional accreditation of indigenous schools
- providing increased institutional support via conferences, workshops and symposia, thereby encouraging best practice and improving the human capital in Tobago
- recognising institutional excellence and commitment to quality through the annual Quality in Tertiary Education (QuiTE) awards.

ACTT will continue to chart the way forward in the development of higher education in Trinidad and Tobago.



CAPTIONS

1. Michael Bradshaw, Executive Director, ACTT, The Honourable Orville D. London, Chief Secretary of the Tobago House of Assembly and Dr Michael R. Dowlath, Chairman, ACTT at the closing reception.
2. Participants at ACTT's Forensics of Credentials and CV Fraud workshop use a UV light to look at security features on documents guided by Majka Drewitz, Senior Evaluator at Educational Credential Evaluators, Inc.
3. Panelists at ACTT's Symposium (l-r): Michael Bradshaw, Executive Director, ACTT, (Moderator), Dr Michael R. Dowlath – Chairman, ACTT, Denelle Smith – Manager, Strategic Business Development, BDU, Professor Compton Bourne – External Evaluator, ACTT, Dr Lydia Jones – Educator and Member, Training Awards Committee, DATAS and Farley Augustine – Educator, Speyside High School, Tobago.



1ST AND 2ND INTERNATIONAL CONFERENCE 2015 on Higher Education and Training

**'Educational Technology
for Effective Teaching and
Learning'**

**APRIL 14, 2015
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Professor Clement V. Sankat
Pro Vice Chancellor and Campus Principal



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The University of the West Indies, St Augustine Campus has benefited from ACTT's institutional accreditation in several ways. ACTT's processes, criteria, standards and personnel have helped us undergo a very rigorous reflective and reflexive journey where we closely examined our quality precepts, processes and practices. On May 15, 2009, I launched the St Augustine Campus' candidacy for institutional accreditation with ACTT. An orientation session for the Campus community, led by the then Ag. Executive Director and professional staff of ACTT, was held on June 04, 2009. The process of data collection and report writing was shared by six committees, with a small working group taking charge of the editing process to produce the final self-study report. Throughout this journey, which lasted 18 months, the staff of ACTT proved to be accessible, responsive and congenial when clarification of ACTT's process and guidelines proved necessary. The Campus made every effort to comply with the Council's requirements, communicated both in writing and orally and was proud to be among the first group of higher education institutions (HEIs) in Trinidad and Tobago to be accredited by ACTT, and certainly among UWI campuses in other territories. The report of the evaluation team proved to be instructive for the Campus, highlighting as it did some areas in need of improvement and which the Campus has pursued energetically.

Beyond our initial accreditation experience, the Campus has benchmarked with world-class universities. We have considered and embraced the principles and practices of total quality management, six sigma and business process improvement in our management of academic, research and service excellence. We have also included the establishment of a Campus Planning and Institutional Research Office and an Institutional Effectiveness Unit to facilitate enhanced decision-making processes, operating standards and compliance with external quality assurance agencies such as ACTT. ACTT's annual accredited institution reporting process and the mid-term review of our institutional accreditation in April 2014 have confirmed, strengthened and advanced our operational systems. This has enabled the St Augustine Campus to be recognised nationally whilst supporting The UWI as a whole to advance as a mature, world-recognised HEI that is rapidly moving up the ranks on 3 global ranking systems for HEIs.

We indeed look forward to the next phase in ACTT's contribution to the national higher education systems and, again, on behalf of The UWI's Executive Management team, the Campus' Senior Management Team and the staff of the Campus, I would like to sincerely thank and congratulate ACTT on having ushered in this pathway of learning for HEIs in Trinidad and Tobago.



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The Ministry of Tertiary Education
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Quality Assurance at the School of Business and Computer Science



Kumar Bobby Sookram and Neila Dhanbir-Ramai, Quality Assurance Unit, SBCS

Quality Assurance at the School of Business and Computer Science (SBCS) seeks to provide a framework for continual improvement, ensuring that as the institution grows in terms of programmes, facilities and human resources, and can also scale in terms of quality. We have a facilitative role and not a prescriptive one, enabling the various departments to logically and formally examine, document, modify and continually improve our processes according to best practices with mechanisms derived from direct experience and interaction with the changing environment.

Our theory of value states, "Education is an infinitely transformative process. It is

a catalyst for social and economic growth. For this to happen, the educational experience must be immersive and relevant. Learning must be inclusive and participative. If provided with a complete learning environment students can transform society and their lives."

The Quality Assurance Unit exist in a symbiotic relationship with all of the units at SBCS and our external stakeholders, (including students, the public, government, partner institutions, accreditation bodies), in order to serve their needs as well as the evolving demands and challenges of internal governance. A key example of this symbiosis is the relationship that we maintain with The Accredita-

tion Council of Trinidad and Tobago (ACTT) whose guidance – both at the programme and institutional levels - over the years has provided a framework for transforming our theory of value into practice.

We take this opportunity to congratulate the ACTT on this milestone and to reaffirm our mutual commitment to the development of tertiary education in Trinidad and Tobago and the region.

Should you require any additional information feel free to contact any member of our Quality Assurance Team at qa@sbc.edu.tt or **663-7227**

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At **SBCS**, achieving and maintaining the highest quality in higher education is vital to the successful execution of our mission. As such, we are pleased to be associated with **ACTT's Quality Assurance Month 2014**.

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Celebrating 10 Years of Service



*Opening of ACTT's Office
in Tobago (2006)*



*First Registered Institution - University
of the Southern Caribbean (2007)*



*ACTT hosts the 4th CANQATE
Conference (2007)*



*ACTT's Team at Quality
Assurance Week in Tobago
(2008)*



*1st Foreign Awarding Body - Association
of Chartered Certified Accountants (2009)*



*ACTT and NTA sign Memorandum
of Agreement (2010)*



*ACTT's 1st National Conference on Quality
Assurance in Higher Education (2011)*



*Launch of ACTT's Online
Compendium (2011)*



*First three Institutions to be awarded
institutional accreditation COSTAATT, UTT
and UWI (2011)*



*Launch of ACTT's Student
Caravan (2011)*



ACTT's QuiTE Awards Winners (2011)



Launch of ACTT's Digital Map of Registered and Accredited Institutions (2012)



Opening of ACTT's South Office (2012)



Launch of the Tobago Student Caravan in (2012)



Launch of ACTT's Online Institutional Profile Database (2012)



Signing of the Memorandum of Agreement with CAEL and UKNARIC at ACTT's 1st International Conference on Quality Assurance in Higher Education (2013)



Launch of the Draft National Qualifications and Credit Framework (2013)



1st Local Awarding Body - The Institute of Banking and Finance of Trinidad and Tobago - 2013



ACTT re-launches the Trinidad Student Caravan at Northeastern College (2014)



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Chairman



Steve Arman
Chief Executive Officer



Brian Bissessar
Senior Manager,
Human Resource



Pauline Whiteman
Senior Manager,
Programme Development
and Management



Roger Singh
Manager,
Finance (Ag.)



Analeem Ali
Manager,
Information and
Communication Technology



Sunila Ganpal
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Business Development
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Dr. Pallice Paris-Searles
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Development



Deenish Maharaj
Manager,
Quality Assurance and
Accreditation



Avenash Ramsoobhag
Manager,
Occupational Standards
and Sector Support



Suresh Kowlessar
Programme Director,
On-The-Job Training (OJT)
Programme



Angela Iloo
Manager,
Life Skills Programme

Fifteen years ago, the National Training Agency (NTA) was formed with a vision to create a workforce that is certified, competent, innovative, enterprising and entrepreneurial, contributing to the continuous development of Trinidad and Tobago.

Today, we are the central Agency responsible for coordinating all technical and vocational education and training (TVET) in Trinidad and Tobago. We continue to expand our products and services in the direction of economic and social development, and we continue to assess and provide relevant information on TVET and workforce development, which includes the demand for and supply of human resources, in collaboration with state and other agencies.

This year, we proudly celebrate 15 years of building TVET in Trinidad and Tobago and our recent launch of the Trinidad and Tobago Skills Marketplace, Skills TNT, a national skills bank offering residents of Trinidad and Tobago free access to an online inventory of local, certified and skilled persons in technical and vocational occupational areas.

In addition, we look ahead to our annual Career Fair and Skills Expo, a platform for the reinforcement of the TVET sector. As the Agency responsible for the On-the-Job Training (OJT) programme, we reinforce our dedication to the advancement of the skills and competencies of our country's human resources, and we remain focused on informing the public of the valuable contribution that skills and high standards of competence make toward economic success and personal fulfilment.



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UWI's Quality Assurance Unit: Fitness for Purpose

Sandra Ingrid Gift, PhD - Senior Programme Officer, Quality Assurance Unit, The Vice Chancellery, UWI



At The University of the West Indies (The UWI) each academic programme undergoes a quality assurance review on a five to seven year cycle. This cycle of programme reviews is managed by the Quality Assurance Unit (QAU), the Vice Chancellery. "Fitness for Purpose" is the concept of quality that guides the approach to programme review.

Academic programmes are reviewed by teams of at least three persons: a senior academic external to The UWI, a national or regional professional in the field and a senior faculty representative from another Campus of The UWI. Although administered by the QAU, the work of the Review Team is independent. Review teams study the self-assessment reports prepared by the staff of the programme under review and test the contents of the report by conducting a site visit.

Data are collected and triangulated in order to obtain an unbiased view from which recommendations can be made

for the improvement of programmes and, ultimately, for enhancement of teaching and learning and the student experience generally.

The QAU also evaluates the administrative systems and procedures in place to monitor quality within programmes, using a set of quality indicators to identify gaps to be closed, as well as good practices. These quality evaluation exercises are co-facilitated by academic colleagues, trained as co-evaluators and are an important mechanism for continual monitoring of the academic Quality Management System at programme level.

The mandate of the QAU includes supporting the external accreditation of professional faculties and UWI Campuses, as well as quality assurance within the development of articulation and franchise agreements negotiated with other regional tertiary level institutions (TLIs).



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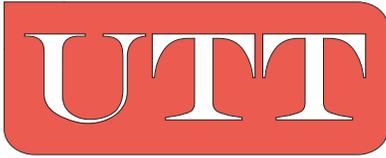
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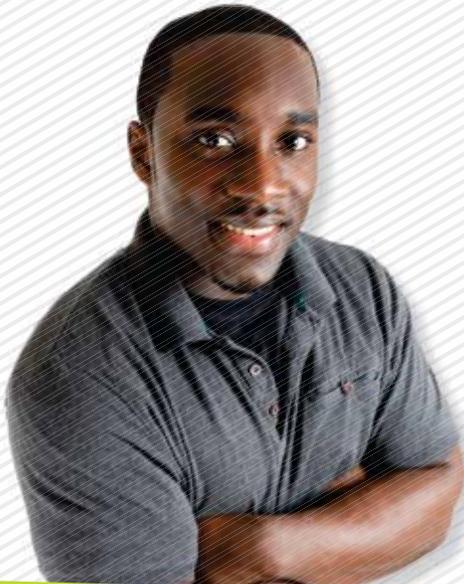
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UTT Accredited by ACTI in DEC 2010

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The Benefits of The Services of The Accreditation Council of Trinidad and Tobago: The Academy of Tertiary Studies (ATS) Perspective



Since its establishment in August 2004, Academy of Tertiary Studies (ATS) has had regular interaction with The Accreditation Council of Trinidad and Tobago (ACTT) especially with respect to the initial registration of ATS and the subsequent re-registrations of the institution with ACTT.

The experience with ACTT over the years has richly enhanced the operation of ATS, not only because of the understandably high benchmarks that are set for institutions involved in tertiary education, but also because of the commendable cadre of highly skilled professionals and experts who are involved in the various functions of ACTT. These individuals provide an academic and support resource which can be easily accessed by institutions on a regular basis.

We live in an environment that demands accountability and transparency in all organisations that perform a public service or deliver an important necessity such as education. ACTT commits itself to global competitiveness and binds all its stakeholder institutions to the highest international standards and practices of checks and balances in the delivery of post secondary and tertiary education. The best means to ensure that students enrolled in tertiary institutions throughout the country are the beneficiaries of a sound and relevant education, delivered in an environment that is conducive to achieving the best scholastic results and overall development of the individual, has been the existence and functioning of ACTT.

ACTT is the principal body responsible for quality assurance of institutions and the programmes offered at these establishments, and so students are assured that the constant

vigilance of this oversight body augers to the benefit of the best quality and integrity in higher education. One important indicator in the success of ACTT in the fulfilment of its mission to ensure the provision of quality education is the ongoing commitment of institutions such as ATS to ensure that the programmes offered to students are relevant both at the national and international level. The mandate of ACTT includes an assessment of the integrity of the programmes offered at institutions as well as the proper delivery of the programmes.

The Mission Statement of ATS is “To provide affordable, flexible and high quality tertiary education programmes aligned to international standards while developing in our students the necessary life skills through an enriched teaching process and learning experience.” The Vision Statement of ATS is “To be the Institution of choice for tertiary education and of national repute for developing the ideal graduate with employable 21st century skills to compete in the National and Global Market Places.”

ACTT has encouraged institutions to set the bar high in the delivery of quality education and to ensure that internal processes and procedures are regularly re-visited, revised and upgraded in order to achieve the stated mission and vision statements of the institutions.

ATS thanks ACTT for the important role it continues to play in positive national development and takes this opportunity to wish ACTT continued growth and success as it fulfils its statutory mandate.

The Council for Higher Education Accreditation (CHEA) International Quality Group (CIQG) congratulates the Accreditation Council of Trinidad and Tobago on its 10 years of promoting and enhancing quality in higher education to Trinidad and Tobago.



The CHEA International Quality Group offers a venue for institutions and organizations to take part in the international conversation on quality assurance.

CIQG brings together people, ideas and resources to address issues ranging from defining quality to the growing role of rankings.

www.cheainternational.org



We extend our best wishes to the **Accreditation Council of Trinidad and Tobago** on its tenth anniversary.

ACTT is an active full member of INQAAHE and contributes greatly to the advancement of Quality Assurance in Higher Education.

We wish you all the best for your future.

Congratulations!

INQAAHE Board and Secretariat



Trinidad and Tobago Group of Professional Associations Ltd.
THE PROFESSIONAL CENTRE

TTGPA and ACTT

Richard Saunders - President
Trinidad and Tobago Group of Professional Associations

Professional associations have a role in ensuring that members maintain a high level of academic competence and professional experience. Moral standards of the profession must also be monitored to maintain the dignity and public confidence in the profession.

In this day of expanding technology, no professional can expect to be licenced for life. In order to be able to continue to offer a high level of service to the public, every practitioner must devote a portion of his time to continuing professional development, updating his knowledge and skills. This can be accomplished by subscribing to professional and technical journals, conducting independent research studies, attending conventions and conferences, or by home-study programmes, seminars and periodic refresher courses.

Being registered/accredited with a professional body means an individual must have achieved a substantial level of training and experience approved by their member organisation. Given these parameters, it is obvious that the primary role of a professional body is to regulate the practice of the profession as a public service. This intermediary role is sometimes confused by some members of professional bodies who believe the professional association is established solely for the benefit and service of its members. The professional association must be very careful to ensure that the public interest always remains paramount. By providing an adequate service to its membership, the profession may be assisting its members to serve the public better.

TTGPA supports the continual professional development of each profession under its umbrella and the wider society. Together with the ACTT, we commit to collaboration in ensuring professionals are placed on the path to successfully equip themselves as contributing members of society.

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For quality status of local institutions and programmes, consult the *Compendium of Registered, Accredited and Recognised Institutions, Awarding Bodies and Programmes* on ACTT'S website www.actt.org.tt



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The Responsibilisation of Educational Institutions

*Dr Kamla Mungal
Arthur Lok Jack Graduate School of Business, UWI*



What do educators consider to be the most common shortcomings of students entering graduate education? Faced with this question posed by a bright-eyed new MBA student, one can easily be lured into the trap of blame and negativity, fuelled by an academic and professional discourse on failure to achieve responsible student behaviour. The literature on student responsibility generally reflects a view of responsibility as individual accountability, through personal choice and autonomy, where the student is a self-actualised and self-managing individual. In contrast, the adoption of an anthropological approach gives primacy to social settings, and recognises the reciprocity and interdependence of student, lecturer, institution and society, thus providing a more useful framework for advancing our purpose as educational institutions.

The Authentic Teaching and Learning Model adopted by the Arthur Lok Jack Graduate School of Business emphasises the importance of the social setting and is dependent on a mutually-contributing, reciprocal relationship between the school and the student and between the institution and the society.

The implementation of the model requires the responsabilisation of the institution. In the process of responsabilisation, players interact in three major subsystems, namely curriculum development, teaching and learning and student evaluation.

The institution is charged with creating a curriculum development process that envisions the future for which students are being prepared. The process is enabled by recognising the importance of both current and future needs of society and crafting mechanisms to excite incoming students to hunger for what they have not yet envisioned. The teaching and learning environment is constituted by supports that address the social, physical and psychological environment and fuels the passion of students to learn beyond the classroom. Student evaluation reflects a duty of care between students and lecturers, and is supported by the student as an informed evaluator. The answer to the question of common shortcomings would therefore be focused on the reciprocity of relationships, rather than the perceived failures of the student body, to advance a respectful and collegial teaching-learning system.

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Diploma in Labour Laws \$5495.00 + VAT

The Diploma in Labour Laws course is designed to provide delegates with insight into labour laws at an advance level. This course provides the development of the necessary skills such as drafting of documents, resolving disputes and preparing documents for the Industrial Relations Court. This programme will also explore that practical context of OSHA and the changing environment in order to comply with the identified needs of employers and employees.



For further information please contact:
Shantala Reece or Sherri Belfon at 675-5873 ext. 248/230
e-mail: sreece@ecatt.org or sbelfon@ecatt.org



Contact ACTT at:

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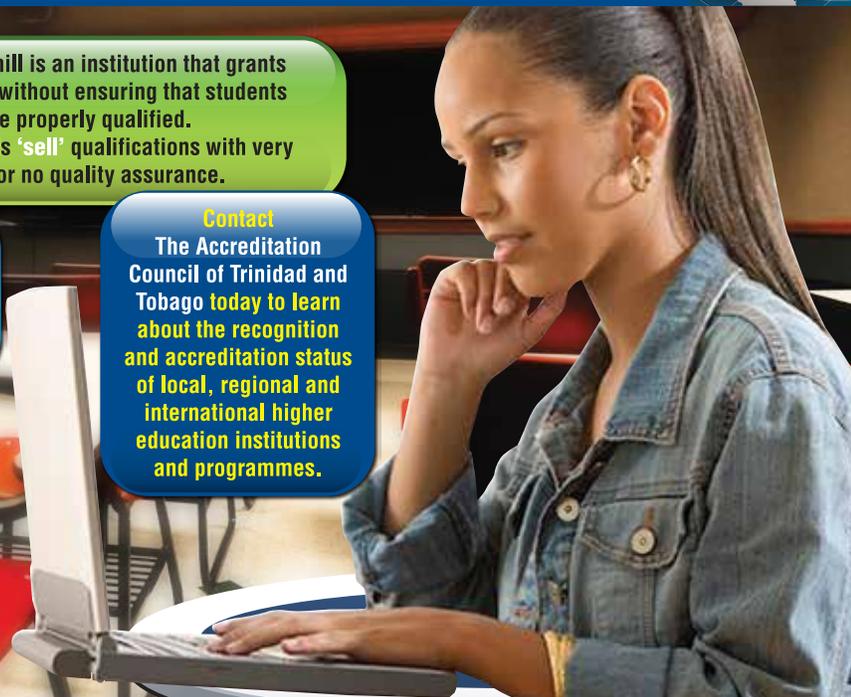
Contact
The Accreditation Council of Trinidad and Tobago today to learn about the recognition and accreditation status of local, regional and international higher education institutions and programmes.



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CANQATE

Promoting Quality Assurance in Tertiary Education



WHAT IS CANQATE ?

The Caribbean Area Network for Quality Assurance in Tertiary Education (CANQATE), established in 2004, is a professional body established as a regional network of the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

Its mandate is to “enable members to share information about the maintenance, evaluation, accreditation and improvement of higher education and to disseminate good practices in the field of Quality Assurance”, and its aims and objectives are compatible with the purposes of INQAAHE.

MEMBERS OF THE BOARD



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OBJECTIVES OF CANQATE

- Promote and assist in the implementation of best practices in quality assurance (QA) in tertiary education
- Provide up-to-date information on QA issues for Caribbean agencies/networks/tertiary institutions and organisations
- Ensure mutual recognition among QA agencies in the Caribbean
- Support QA agencies in identifying funding to assist in their activities
- Advocate for regional bodies in regional and international fora
- Work with other professional bodies on matters of QA and accreditation
- Support and advise CARICOM and other Caribbean regional bodies on matters pertaining to a regional framework for QA
- Develop a cadre of professionals in the field of QA
- Encourage and support research in the field of QA
- Network regionally and internationally with similar organisations

CONFERENCE 2014

11th Annual Conference and AGM

Theme: “Quality Assurance as a Regional Priority – Partnering to Improve Educational Outcomes in the Caribbean”

Date: November 12-14, 2014

Venue: The Radisson Fort George Hotel and Marina, Belize City, Belize.

For further details visit :

<http://canqate.org/NewsandEvents/NewsandEvents.aspx>

MEMBERS

Members of CANQATE include:

- Antigua and Barbuda National Accreditation Board
- Barbados Accreditation Council
- National Accreditation Board of the Commonwealth of Dominica
- Guyana National Accreditation Council
- Grenada National Accreditation Board
- University Council of Jamaica
- St Kitts and Nevis Accreditation Board
- St Vincent and the Grenadines Accreditation Board
- Suriname Accreditation Board (NOVA)
- Accreditation Council of Trinidad and Tobago

Membership open to institutions and individuals. Become a member today !

For further information visit: <http://www.canqate.org>

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THE ACCREDITATION COUNCIL OF TRINIDAD AND TOBAGO

REGISTERED AND ACCREDITED POST SECONDARY AND TERTIARY LEVEL INSTITUTIONS AND RECOGNISED FOREIGN AWARDING BODIES AND INSTITUTIONS IN TRINIDAD AND TOBAGO

The Accreditation Council of Trinidad and Tobago (ACTT) is the regulatory body responsible for assuring the quality of post secondary and tertiary education and training in Trinidad and Tobago. The following is a list of institutions that have been quality assured by ACTT as at September 26, 2014:

List of Accredited Institutions (11)

Arthur Lok Jack Graduate School of Business
Caribbean Nazarene College
Cipriani College of Labour and Co-operative Studies
College of Science, Technology and Applied Arts of Trinidad and Tobago
MIC Institute of Technology
St. Andrews Theological College
The University of Trinidad and Tobago
The University of the West Indies (UWI), St Augustine
Tobago Hospitality and Tourism Institute
Trinidad and Tobago Hospitality and Tourism Institute
University of the Southern Caribbean

List of Registered Institutions (54)

Academy of Tertiary Studies (ATS) Limited
Advanced Solutions Technical Institute (ASTI)
ARIA Technical Institute Limited
Automation Technology College Limited
Caribbean College of the Bible International Limited
Caribbean Institute of Forensic Accounting Limited
Catholic Religious Education Development Institute (CREDI)
College of Health Environmental & Safety Studies Limited
College of Legal Studies Limited
College of Ultrasound Sciences Limited
Council of Legal Education (Hugh Wooding Law School)
CTS College of Business and Computer Science Limited
Darul Uloom Trinidad and Tobago Limited
Dawill Law Academy and Consultancy Services Limited
Emergency Training Institute of Trinidad and Tobago Company Limited
Employers Solution Centre Limited

ENSAFE: Institute for Health, Safety & Counselling Training Limited
Global Centre for Advanced Training Limited
Institute of Law and Academic Studies Limited
Institute of Tertiary Tutors Limited
INTAD Limited
International Forensic and Business Institute
International Institute of Cosmetology and Aesthetics Limited
K. Beckles and Associates Law Tutors Limited
Kenson School of Production Technology Limited
Langdons Language Institute Limited
Omega Advanced School for Interdisciplinary Studies (OASIS) – Institute of Higher Learning
Omardeen School of Accountancy Limited
Open Bible Institute of Theology
Premier Accountancy Specialist School Limited
Professional School of Accountancy Limited
Professional Institute of Marketing and Business Studies Limited
Purchasing Supply and Management Tuition Services Limited (PSMTSL)
SAM Caribbean Limited
School of Business and Computer Science Ltd.
School of Higher Education Limited
SERVOL Limited
Shadrack Safety Institute Company Limited
SHEQ Institute Limited
SITAL College of Tertiary Education Ltd.
Students Accountancy Centre Limited
Summa Cum Laude Educational Institution (SCL) Limited
Technical Institute for Learning Limited
TechSafe Training and Consulting Limited
The Institute of Medical Education Limited
The Trinidad and Tobago Association of Insurance and Financial Advisers (T.T.A.I.F.A.) Limited
The West Indies Theological College
Tobago Technical School
Trinidad and Tobago Bible College

Trinidad and Tobago Civil Aviation Authority
Trinidad and Tobago College of Therapeutic Massage and Beauty Culture Limited (TTCOTM&BCL)
Trinizuela Technical & Vocational College (TTVC) Limited
UWI School of Business and Applied Studies Limited (Trading as ROYTEC)
West Indies School of Theology

Recognised Awarding Bodies and Institutions (20)

(a) Local Awarding Bodies

Institute of Banking and Finance of Trinidad and Tobago

(b) Foreign Awarding Bodies and Institutions

Anglia Ruskin University
Association of Business Executives (ABE)
Association of Business Managers and Administrators (ABMA)
Association of Chartered Certified Accountants (ACCA)
Australian Institute of Business (AIB)
Certified Management Accountants (CMA)
Chartered Institute of Marketing (CIM)
Chartered Institute of Purchasing and Supply (CIPS)
City and Guilds of London Institute
EDEXCEL International
Education Development International (EDI)
Heriot-Watt University
University of Glamorgan
University of Greenwich
University of London International Programmes
University of New Brunswick
University of Reading – Henley Business School
University of Sunderland

(c) Recognised Institutions

The University of the West Indies – Open Campus

The public is advised that ACTT is in receipt of applications for registration and continuing registration from institutions. Further details on these institutions can be obtained from ACTT.

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On the go?

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ACTT's Services

Conferment of Institutional Title

Protected titles such as university and technical institute are conferred to institutions by ACTT when the institution has met the requirements to offer the types of programmes typically offered by institutions bearing these titles.

Specialised Programmes Accreditation

Specialised programme accreditation typically applies to programmes where graduates require a licence to practise e.g. medicine, engineering, law, teaching and nursing. The programme is evaluated against the standards set by professional bodies in particular fields as well as by ACTT. Specialised programme accreditation is usually a joint activity with ACTT and the respective professional body.

Registration

Registration by ACTT means that an institution has been quality assured and has met the requirements as set out by ACTT for the delivery of higher education programmes locally. Registration is mandatory for all post secondary and tertiary level institutions operating in Trinidad and Tobago.

Programme Approval

Programme Approval is a service provided to registered post secondary and tertiary level institutions to quality assure locally developed programmes. Programmes submitted for approval are evaluated by experts in the programme disciplines to ensure that these programmes meet internationally benchmarked standards.

Statement on Recognition

A Statement on Recognition from ACTT provides information on the quality assured status of higher education institutions and programmes. It is a requirement for completing applications for scholarships and financial aid from the Government of Trinidad and Tobago. Statements on Recognition may also facilitate articulation from one programme to another.

Institutional Accreditation

Whilst it is mandatory for all post secondary and tertiary institutions to be registered, institutional accreditation is a voluntary quality assurance process. Institutions which choose to apply for institutional accreditation are evaluated against criteria set by ACTT based on international best practice.

Student Caravan and Community Outreach

The Student Caravan and Community Outreach programme is an ACTT initiative which targets secondary school students and the public to provide information about the quality and recognition of higher education programmes and institutions. Schools or community groups can contact ACTT to schedule a visit by the Student Caravan.



Recognition of Transnational Programmes and Foreign Awarding Bodies/Institutions

Transnational programmes are those that originate in one country and are delivered in another. In Trinidad and Tobago, transnational programmes must either be individually quality assured or recognised through a quality assurance process applied to the operations of the foreign awarding body/institution.

Equivalence Assessment

Equivalence Assessment is an evaluation of a foreign qualification to determine its comparative level and value relative to a similar qualification awarded by an institution in Trinidad and Tobago.

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